

**City of Tipton Municipal Library District  
Board of Trustees Meeting  
November 17, 2022**

**I. CALL TO ORDER**

Jeanne Edwards, president, called to order the regular meeting of the City of Tipton Municipal Library District Board of Trustees at 6:00 p.m. Thursday, November 17, 2022 at Price James Memorial Library, Tipton, MO.

The following trustees were present: Jeanne Edwards, Kerry Uptergrove, Reta Bestgen, Lianne Twyman, Karla Pettigrew, Georgianna Morgan, Deann Lawson. Trustees Lori Bestgen and Emily Heard were absent. Library Director Marsha Nelson, Nancy Bookout and Lila, Hannah and Brant Uptergrove were also present.

**II. APPROVE AGENDA:**

Deann Lawson made a motion to approve the agenda, Kerry Uptergrove seconded and the motion carried.

**III. APPROVE MINUTES FROM LAST MEETING:**

Karla Pettigrew previously distributed the November 1, 2022, meeting minutes via email. Lianne Twyman made a motion to approve the minutes, Georgianna Morgan seconded and the motion carried.

**IV. TREASURER'S REPORT**

Lori Bestgen previously distributed the treasurer's report by email which included a review of the general ledger, balance sheet and the operating budget. The Ameren bill no longer needs to be approved as it's paid by credit card rather than by check. Deann Lawson made a motion to approve the treasurer's report. Lianne Twyman seconded and the motion carried.

**V. LIBRARY DIRECTOR'S REPORT**

Marsha Nelson, library director, previously distributed the September circulation report via email and gave a general update with the following items

**Fall reading challenge:** Challenge was over on October 31, 2022. Very successful.

**Book Donations:** The library received another large book donation, sadly most of the books went to recycle as they were in very poor condition.

**MPLD Conference:** Missouri Public Library Directors will be held in Columbia on December 2, 2022 and Marsha will be attending.

**Stem Kits:** We have a Stem Kit borrowed until mid-December. It is a robotic cubelet set. The Chess Club has been playing with them.

**Hours of Library:** Library will be closed on Wednesday, November 23 at 5:00 and all day on Thanksgiving Day. We will also close on Friday, November 25, and Saturday, November 26.

**Decorating Library for Christmas:** Will be decorating on Wednesday, November 23, from 10-2. If anyone wants to volunteer to help put up a Christmas tree. Lunch will be provided for volunteers.

**Field Trip:** Zion Lutheran School from Lone Elm came and visited the library on Tuesday, November 15, at 9:00 am. There were 17 students and several teachers.

#### **VI: FRIENDS OF PRICE JAMES REPORT**

All bills for the new sign will be paid by the Friends of Price James.

#### **VII: UNFINISHED BUSINESS**

**Yard Sign Committee:** Nancy Bookout presented a picture of the proposed sign to the board from Koechner's and it will be ready for painting in about a week. Nancy Bookout and Lori Bestgen will be picking out the paint for the new sign. Employees for the City of Tipton have removed the old sign and poured concrete and also installed electricity for the new sign.

#### **VIII: NEW BUSINESS:**

**MoPERM:** Georgianna Morgan made a motion to pay MoPERM insurance for contents and liability. Kerry Uptergrove seconded motion. Motion carried

**XI: NEXT MEETING** The next regular meeting is set for 6 p.m. on Thursday, December 29, 2022, for a dinner meeting.

Kerry Uptergrove made a motion to move into closed session pursuant to Section 610.021.3, RSMo, hiring, firing, disciplining or promoting of employees. Deann Lawson seconded motion. Motion passed 7-0

Minutes submitted by Karla Pettigrew