

**City of Tipton Municipal Library District  
Board of Trustees Meeting  
November 20, 2024**

**I. CALL TO ORDER**

Jeanne Edwards, president, called to order the regular meeting of the City of Tipton Municipal Library District Board of Trustees at 6 p.m. Wednesday, November 20, 2024, at Price James Memorial Library, Tipton, Mo.

**II. PLEDGE OF ALLEGIANCE:** All present recited the Pledge of Allegiance.

**III. ROLL CALL:** The following trustees were present: Jeanne Edwards, Karla Pettigrew, Georgianne Morgan, Reta Bestgen, Debbie Schreck, Emily Heard, Lori Bestgen. Trustees Lianne Twyman and Kerry Uptergrove were absent. Library Director Marsha Nelson was also present.

**IV. APPROVE AGENDA:**

Lori Bestgen made a motion to approve the agenda. Georgianne Morgan seconded and the motion carried.

**V. APPROVE MINUTES FROM LAST MEETING:** Karla Pettigrew previously distributed the minutes of the October 24, 2024, meeting via email. Debbie Schreck made a motion to approve the minutes, Reta Bestgen seconded and the motion carried.

**VI. TREASURER'S REPORT**

Lori Bestgen provided copies of the treasurer's report which included the general ledger, balance sheet and the current operating budget. She reviewed the report for the board. Emily Heard made a motion to approve the treasurer's report. Georgianne Morgan seconded and the motion carried.

**VII. LIBRARY DIRECTOR'S REPORT**

Marsha Nelson, library director, previously distributed the October circulation report via email and gave a general update with the following items.

**Programs:** Book Signing: On Wednesday, Nov. 13, author Charleen Meyer read to St. Andrew's sixth, seventh and eighth graders during their regular library time. Medicaid Program: No one attended the program sponsored by Spectrum Health but Marsha gave the contact telephone number to several people prior to the meeting.

**Heartland Business:** Lori Bestgen alerted Marsha that the bill was much higher than last month. Marsha has talked to Shelley Higgins at Heartland and Shelley is researching the cause of the bill being higher.

**Thanksgiving Hours:** The library will close early at 5 p.m. Wednesday, Nov. 27, be closed all day on Thursday and Friday, Nov. 28 and 29, and reopen on Monday, Dec. 2.

**Message Board:** The message board is being used to announce programs. It is working out well.

**Ugly Sweater Contest:** The library will conduct an Ugly Sweater contest starting in December. Informative flyers will be posted in various locations and Marsha will post information on Facebook and the library's website and sending to The Tipton Times.

**Christmas Open House:** Christmas Open House will be from 10 a.m. to 1 p.m. Monday, Dec. 23. Cookies, punch and coffee will be served.

**Library Meeting:** Marsha will attend the Missouri Public Library Directors winter meeting Thursday, Dec. 5, in Columbia.

**VIII: FRIENDS OF PRICE JAMES LIBRARY:** Nothing to report.

**IX: PRESIDENT'S COMMENTS:** Nothing to report

**X: UNFINISHED BUSINESS:**

**Sandwich Board:** Cost of the new outdoor sandwich board was \$237.40.

**XI: NEW BUSINESS:**

**Bond Insurance for Employees and Board:** Lori Bestgen made a motion to approve the bonding insurance at \$250 for \$50,000 coverage. Debbie Schreck seconded the motion and motion passed.

**MOPERM:** Georgianne Morgan made a motion to approve payment to MOPERM of \$1,765 due Jan. 1, 2025, for insurance covering liability and building contents. Reta Bestgen seconded the motion and motion passed.

**Outdoor Security Cameras:** Board members discussed purchasing outdoor cameras. Marsha will contact MOPERM to get answers to several questions brought up during discussion.

**Next Meeting:** The next meeting is scheduled for 6 p.m. Thursday, Dec. 26, 2024, at the library with members bringing a snack for a Christmas celebration. Meeting was adjourned and Georgianne Morgan made a motion to enter into closed session pursuant to Section 610.021.3, RSMo, hiring, firing, disciplining or promotion of employee. Reta Bestgen seconded the motion, motion passed 7-0.

Meeting adjourned at 7 p.m.

Minutes submitted by Karla Pettigrew

