**City of Tipton Municipal Library District**

**Board of Trustees Meeting**

**February 27, 2025**

1. **CALL TO ORDER**

 Jeanne Edwards, president, called to order the regular meeting of the City of Tipton Municipal Library District Board of Trustees at 6 p.m. Thursday, February 27, 2025, at

Price James Memorial Library, Tipton, Mo.

**II. PLEDGE OF ALLEGIANCE:** All present recited the Pledge of Allegiance.

**III. ROLL CALL:** The following trustees were present:  Jeanne Edwards, Karla Pettigrew, Reta Bestgen, Lori Bestgen, Emily Heard and Lianne Twyman. Debbie Schreck attended via  FaceTime. Trustees Georgianne Morgan and  Kerry Uptergrove were absent. Library Director Marsha Nelson and Henry Bestgen were also present.

**IV. APPROVE AGENDA:**

Lori Bestgen made a motion to approve the agenda. Reta Bestgen seconded and the motion carried.

**V. APPROVE MINUTES FROM LAST MEETING:**  Karla Pettigrew previously distributed the minutes of the Jan. 23, 2025, meeting via email. Emily Heard made a motion to approve the minutes, Lori Bestgen seconded and the motion carried.

**VI. TREASURER’S REPORT**

Lori Bestgen provided copies via email of the treasurer’s report which included the general ledger, balance sheet and the current operating budget. She reviewed the report for the board.  Lianne Twyman made a motion to approve the treasurer’s report. Debbie Schreck seconded and the motion carried.

**VII. LIBRARY DIRECTOR’S REPORT**

 Marsha Nelson, library director, previously distributed the January and year-end circulation reports via email and gave a general update with the following items.

**Snow Days:**  The library was closed Tuesday, Feb. 18, due to the weather.  The library also closed early several days due to bad weather.

**Zoom Webinar:**  Marsha plans to attend a Zoom webinar Wednesday, March 19, on an ebook steering committee for Amigos participants.

**Historical News:**  The library **r**eceived an email that shared a letter written during the Civil War by a St. Louis man to his wife on what was happening in Tipton regarding the war.  The email was shared with The Times office and Moniteau Historical Society.

**Winter Reading Challenge:** Several patrons have taken the list of challenges; one has already returned her list. Prizes are a $5 Chamber of Commerce gift card. Challenge ends March 14.

**Heartland:**  Heartland is changing its cybersecurity protection from Sophos Intercept to

CrowdStrike Falcon.  Heartland has ensured a smooth migration with no disruptions to local operations.

**Annual Report:**  Marsha will submit the Price James Library annual report to the Tipton City Council Monday, April 14.

**VIII:  FRIENDS OF PRICE JAMES LIBRARY:** The group plans ameeting in April.  A date has not been set.

**IX: PRESIDENT’S COMMENTS:** Nothing to report

**X:  UNFINISHED BUSINESS:** Nothing to report.

**XI:  NEW BUSINESS:**

**Staff Salary Raises:** Jeanne Edwards made a motion to give all three employees a $2 hourly wage increase starting in March.  Lianne Twyman seconded the motion and motion passed.

**New Compliance Policy for State of Missouri Grants:** Tabled until March meeting.

**Review Bylaws and Policies:** The board reviewed the current bylaws for the City of Tipton Municipal Library District with no changes made.

**Next Meeting:** Next meeting will be at 6 p.m. Thursday, March 27, 2025.

Meeting adjourned at 7:00 p.m.

Minutes submitted by Karla Pettigrew