**City of Tipton Municipal Library District**

**Board of Trustees Meeting**

**December 26, 2024**

1. **CALL TO ORDER**

 Jeanne Edwards, president, called to order the regular meeting of the City of Tipton Municipal Library District Board of Trustees at 6 p.m. Thursday, December 26, 2024, at

Price James Memorial Library, Tipton, Mo. During the meeting, members enjoyed snack foods they provided for a Christmas celebration.

**II. PLEDGE OF ALLEGIANCE:** All present recited the Pledge of Allegiance.

**III. ROLL CALL:** The following trustees were present:  Jeanne Edwards, Karla Pettigrew, Georgianne Morgan, Reta Bestgen, Debbie Schreck, Emily Heard, Lori Bestgen and Lianne Twyman. Trustee Kerry Uptergrove was absent. Guests were Jennifer Cary and Laney Heard.        Library Director Marsha Nelson was also present.

**IV. APPROVE AGENDA:**

Lori Bestgen made a motion to approve the agenda. Georgianne Morgan seconded and the motion carried.

**V. APPROVE MINUTES FROM LAST MEETING:**  Karla Pettigrew previously distributed the minutes of the November 20, 2024, meeting via email. Lianne Twyman made a motion to approve the minutes, Debbie Schreck seconded and the motion carried.

**VI. TREASURER’S REPORT**

Lori Bestgen provided copies via email of the treasurer’s report which included the general ledger, balance sheet and the current operating budget. She reviewed the report for the board.  Georgianne Morgan made a motion to approve the treasurer’s report. Emily Heard seconded and the motion carried.

**VII. LIBRARY DIRECTOR’S REPORT**

 Marsha Nelson, library director, previously distributed the November circulation report via email and gave a general update with the following items.

**MPLD Meeting:**  Marsha attended the Missouri Public Library Directors meeting in Columbia Thursday, Dec. 5, that also included a meeting of the directors of tiny libraries.

**Christmas Open House:**  The Christmas Open House was held from 10 a.m. to 2 p.m. Monday, Dec. 23, with 39 attending. Cookies, punch and coffee were served. A drawing was held for a girl’s book and a boy’s book with the following winners, Annie Carver and Gabriel Romo.

**Ugly Sweater Contest:**  There were seven contestants in the ugly sweater contest and voting ran from Monday, Dec. 16, through Monday, Dec. 23. Tanya Sullivam won a close contest with 20 votes. Second place received 19.

**Christmas and New Year’s Hours:** The library closed at 2 p.m. Tuesday, Dec. 24, and was closed on Wednesday, Dec. 25.  The library will close at 2 p.m. Tuesday, Dec. 31, and will also be closed on Wednesday, Jan. 1. The library will be open on Friday, Jan. 3. No chess club until Tuesday, Jan. 7.

**VIII:  FRIENDS OF PRICE JAMES LIBRARY:**  Nothing to report.

**IX: PRESIDENT’S COMMENTS:** Nothing to report

**X:  UNFINISHED BUSINESS:**

**Library Director Evaluation:** Jeanne Edwards met with library director Marsha Nelson on Monday, Nov. 25, to review her evaluation and goals for 2025.

**MOPERM:**  Marsha had a conversation with MOPERM about installing cameras at the library.  MOPERM said cameras can be installed but they would not exempt the library from liability.

**XI:  NEW BUSINESS:**

**Next Meeting:** The next meeting is scheduled for 6 p.m. Thursday, Jan. 23, 2025.

Prior to adjourning, the board presented Tipton Chamber of Commerce gift certificates to Marsha, Jennifer and Erin.

Meeting adjourned at 6:28 p.m.

Minutes submitted by Karla Pettigrew